

ICOMOS National Committee of Norway STATUTES

Based on the Model Statutes revised by the Board of ICOMOS, October 2015

Introduction and General Rules

In accordance with Article 13 of the ICOMOS Statutes:

The establishment of National Committees shall be accredited by the ICOMOS Board.

A National Committee may be established in any country, which is a Member State of UNESCO or a State Party to the Convention concerning the Protection of the World Cultural and Natural Heritage of 1972, in accordance with relevant national legislation. The National Committee shall comprise all members of ICOMOS within a country, as defined in Article 13-a of the ICOMOS Statutes. A National Committee must have at least five Individual Members. The Statutes and operations of the National Committees must be in accordance with the ICOMOS Statutes, Rules of Procedure and Ethical Principles.

The National Committee shall be affiliated to the ICOMOS Board and subject to its decisions, guidelines and instructions. The initial and continuing recognition of the National Committee by the ICOMOS Board will depend on compliance with these provisions.

All terms used in these Statutes to designate a person with responsibilities are to be interpreted as implying that women and men are equally eligible to exercise such responsibilities.

I. Name and Address

Article 1

An association is hereby established under the name of "National Committee of the International Council on Monuments and Sites (ICOMOS) in Norway", or "ICOMOS Norway" by abbreviation, hereinafter referred to as "The Committee". The full name and its abbreviation can be used indifferently.

In conformity with the ICOMOS Statutes, the ICOMOS Board accredits the National Committees and is the sole holder of the ICOMOS name and logo.

Article 2

The official address of the Committee shall be c/o Riksantikvaren, Dronningens gate 13, Postboks 8196 Dep., N-0034 Oslo. The address can be modified by decision of the General Assembly.

II. Aims and Activities

Article 3

The aim of the Committee shall be to further the conservation, protection, rehabilitation and enhancement of monuments, groups of buildings and sites, at the national and international levels and in accordance with definitions given in Article 3 of the ICOMOS Statutes.

Article 4

At the national level, the Committee shall establish and carry out its own programme of activities, in accordance with the aims and activities of ICOMOS. It shall implement the decisions of the ICOMOS General Assembly and the programmes and instructions given by the ICOMOS Board and take local needs into account. Generally, it shall serve as a forum for discussion and for the exchange of information, with a view to linking public authorities, institutions, professionals, local authorities and individuals interested in cultural heritage conservation and to promoting the exchange of national and international information on matters of principle and of technical, legal and administrative practice, affecting the conservation, restoration, rehabilitation and enhancement of monuments, groups of buildings and sites.

III. Regional and International Cooperation**Article 5 - Regional Cooperation**

The Committee shall encourage a regional cooperation with other National Committees. The cooperation shall be based not only on geographical convenience, but also on other common denominators and mutual interests such as linguistic efficiency or common heritage. It will include scientific inquiry and exchange in various domains, and sharing of knowledge to foster a multi-disciplinary approach to heritage protection and management. In fulfilment of the ICOMOS goal to "Gather, study and disseminate information concerning principles, techniques and policies" related to heritage protection, the Committee will encourage and support new or struggling National Committees in the same region, subject to appropriate protocols to ensure independence.

Article 6 - International Cooperation

The Committee will encourage working relationships with the National Commission for UNESCO in its country. The Committee will contribute to the selection of sites for inclusion in the Tentative List or the preparation of nominations for inscription, in the context of the UNESCO World Heritage Convention of 1972.

The Committee will make its best efforts to respond to requests from the ICOMOS World Heritage Units seeking its opinion on nominations, and such opinions will be kept confidential between ICOMOS and the Committee. The Committee will assist ICOMOS with the identification of appropriate experts to undertake missions or to write desk reviews for World Heritage evaluations, and will make its best efforts to participate in visits for expert evaluations or monitoring missions to their countries, as invited by the ICOMOS World Heritage Units.

IV. Membership**Article 7**

The Committee shall comprise all members of ICOMOS within Norway, including Individual, Institutional, Associate/Affiliate and Honorary Members. ICOMOS membership shall be granted to any duly qualified individual or institution who requests it, in accordance with Article 5-a and 5-b of the ICOMOS Statutes.

The Committee will endeavour to gather a membership that will include recognized experts in their field of specialization, recruit young professionals seeking such specialization; and provide them with opportunities and stimulus to become actively engaged in the work of the Committee.

Article 8 - Membership sub-categories

Young Professional Membership shall be a sub-category of Individual membership and subject to the same membership criteria as Individual membership. Young Professional members benefit from discounted dues, which apply to members under the age of 30 in accordance with Article 6-b of the ICOMOS Statutes. The discount should continue to be a fixed percentage centrally set by the ICOMOS Board (currently 50%) of the regular dues.

Student Membership shall be a sub-category of Individual Membership and subject to the same membership criteria as Individual membership. Student members benefit from discounted dues, similar to Young Professional Members.

Article 9

Any individual or institution wishing to become a member of ICOMOS shall complete an application form and *submit it* to the Board of the National Committee for approval. Upon notification of acceptance of the application, the member shall pay membership dues, the annual amount of which shall be set in accordance with Article 15 below.

Membership privileges, including membership cards and voting rights at General Assemblies, will be granted only after the payment of dues. The Board may, in special circumstances of genuine need, grant a reduction in dues without loss of privileges. The Committee will provide the International Secretariat with the names and contact details of all members (currently via the on-line ICOMOS Member and Expert database) and transfer their International membership dues to the International Secretariat in accordance with Article 6-b of the ICOMOS Statutes.

Each member (except for Honorary members) shall pay his annual dues. In exchange each Individual, Institutional and Honorary member shall receive an ICOMOS membership card, ICOMOS periodical publications and such other advantages as the ICOMOS Board shall from time to time decide.

Article 10 - Obligations of members

All members are obliged, as a condition of their continuing membership:

- a) To comply with the decisions of the ICOMOS General Assembly, the ICOMOS Board and the Board of their National Committee
- b) To comply with the ICOMOS Ethical Principles adopted by the ICOMOS General Assembly in Florence in 2014 and as subsequently amended from time to time

Members who fail to comply may be subject to sanctions in accordance with Article 7 of the ICOMOS Statutes.

Article 11

Institutional Members shall designate a duly qualified individual to represent them on the National Committee.

Article 12

A member of ICOMOS shall cease to be a member:

- a) If the membership dues are not paid by 1 May of the current year;

- b If the member should resign at the end of a calendar year, after having given the National Committee written notice to that effect three months in advance, and after having paid the dues for the current year;
- c By death;
- d By dissolution of the organisation or institution;
- e If the member should be formally struck from the register by the Board of the National Committee or the ICOMOS Bureau in application of Article 7-a of the ICOMOS Statutes or for any other serious cause.

Article 13 - Appeal against refusal of an application

Appeal against refusal of an application for membership in one of the categories under the ICOMOS Statutes, or against being struck off the register of members, can be made to the ICOMOS Board, through the International Secretariat.

V. Finances

Article 14

The income of the Committee shall derive from:

- membership dues,
- gifts and bequests,
- grants,
- sales and payment for services,
- proceeds from events,
- interest,
- other sources of income approved by the Board of the Committee.

Article 15

The rate of membership dues for each category of members shall be set by the General Assembly of the Committee, having a regard for the rates set by the ICOMOS Board and for the financial requirements of the National Committee itself.

The Committee will send to the International Secretariat, no later than the agreed date set by the ICOMOS Board, the fraction amount of the membership fees due to ICOMOS International for the current year.

VI. Administrative structure

Article 16

The administrative structure of the Committee shall consist of the:

- a General Assembly,
- b Board.
- c Advisory Committee Meeting

Article 17

The General Assembly shall be the sovereign body of the Committee. It shall consist of all the members of the Committee: Individual, Institutional and Honorary.

The General Assembly shall:

- a approve the summons, the agenda and Rules of Procedure
- b appointment of rapporteur
- c approve the annual report and the accounts of the Committee;
- d elect the President of the Committee and the members of the Board of the Committee
- e elect the Auditor and Election Committee;
- f set the rate of membership dues;
- g assign the right to vote at the ICOMOS General Assembly, within the numerical limits laid down in Article 9-a of the ICOMOS Statutes;
- h propose candidates for Honorary Membership of ICOMOS;
- i discuss proposals submitted from the members
- j resolve which of the International Scientific Committees shall be prioritized with Voting Members from Norway. Proposals for changes must be sent the General Assembly according to article 18.
- k ratify decisions of the Board of the Committee; and
- l oversee the execution of the Committee's programme.

Article 18

The General Assembly shall be convened in ordinary session at least once each year within the end of March by the President or in extra-ordinary session at the request of at least 30 members of the Committee.

The summons shall be communicated in writing at least four weeks in advance. Proposals from the members asked to be handled at the General Assembly must be received by the Board at least three weeks in advance. The final agenda, annual report, the approved accounts, the Voting Committee's list of candidates and other documents shall be sent the members of the Committee at least two weeks in advance.

At the Extra-ordinary General Assembly resolutions may only be given on subjects as summoned.

Article 19

Between meetings of the General Assembly, the Board shall be empowered to act on its behalf. It shall be responsible for:

- a the day to day operations of the Committee,
- b the preparation and execution of the Committee's programme of activities,
- c the collection and transfer to ICOMOS of membership dues,
- d the recruitment of members,
- e the establishment of National Scientific Committees

Article 20

The Board shall consist of 7 members elected from among the Individual Members of the Committee of whom one shall be the President.

At the first Board meeting following the General Assembly the Board elects among its members the Vice President, Secretary and Treasurer.

The Board shall meet at least 4 times per year.

Article 21

The members of the Board shall be elected for a term of 3 years and shall be eligible for re-election for up to 2 further terms of 3 years. A retiring member of the Board may not be re-elected before the expiration of a 3 years term.

The Election Committee consists of 3 members. The committee proposes candidates for the Presidency, the Board Members, Voting Members for the International Scientific Committees and Auditor. The Election Committee elects its leader among the committee' members. The Board proposes candidates for the Election Committee.

The Board may give Rules of Procedure for the Election Committee.

Article 22

The decisions of the Board shall be taken by a majority vote of members present. The quorum of the Board shall be 4 members.

Article 23

The Board may by written instruction delegate its powers to one or several members of the Board.

VII. President and other officers

Article 24

The President of the Committee shall convene over the meetings of the Board, and shall draw up their agenda. The President is an ex-officio member of the ICOMOS Advisory Committee. The President shall be responsible for liaison between the Committee and the governing bodies of ICOMOS.

Article 25

The Secretary shall be responsible for the recording of meetings the Board and decisions taken at such meetings. Minutes from the Board meetings shall be sent the Board members and the Voting Members.

Article 26

The Treasurer shall be responsible for the accounts of the Committee and an annual financial report of the accounts. The Treasurer and the President are empowered to authorise payments on behalf of the Committee

Article 27- Elections shall be made in compliance with the Dubrovnik Valetta Principles

Subject to the provisions of national laws, if the Committee does not conduct elections in accordance with the Dubrovnik Valetta Principles, the ICOMOS Board may facilitate elections being held among all ICOMOS members of that country, including members recognized by ICOMOS International.

VIII. ICOMOS General Assembly

Article 28

All members shall have the right to attend the General Assembly of ICOMOS. The voting members at the General Assembly shall be within the numerical limits laid down in Article 9-a of the ICOMOS Statutes and in accordance with the National Committee Statutes and Rules of Procedure. National Committees shall communicate the names of the voting members and proxies to the International Secretariat in accordance with the provisions and deadlines of the Rules of Procedure of the ICOMOS General Assembly. A majority of the voting members of each National Committee shall be individual members. Representatives of Institutional Members shall be mandated by their institution

IX. Working groups and sub-committees

Article 29

For the study of specific problems of a technical, scientific or professional nature, specialised working-groups or sub-committees may be appointed, on the proposal of the Board, from among the members of the Committee. Their operations shall be approved by the Board. On occasion, non-members of the Committee with relevant qualifications may be invited to take part in the work of such working groups or sub-committees.

Article 30 – Voting Members and the National Scientific Committees

The National Committee shall encourage the establishment of National Scientific Committees, to operate in the same fields as the existing International Scientific Committees. The chairperson of the National Scientific Committee shall be an Expert member of the corresponding International Scientific Committee, and shall be appointed as the voting member in that Committee, and be in charge of the sharing of information between the two. In case a National Scientific Committee has not been formed yet, the chairperson of the National Committee shall be in charge of communication with the International Scientific Committee.

The Advisory Committee Meeting.

The Voting Members have an advisory function to the Board through the Advisory Meeting, ref. article 16C.

Article 31 – Cooperation with the International Scientific Committees

The Committee should encourage all of its members to join an International Scientific Committee, under the terms of the Eger-Xi'an Principles, and in a National Scientific Committee, wherever available.

X. Amendments

Article 32

The General Assembly of the Committee alone shall be empowered to amend the present Statutes, by a majority of 2/3 of votes cast. The proposed amendment shall have been communicated to the members at least three weeks in advance. Any amendment shall be subject to ratification by the ICOMOS Board.

XI. Dissolution

Article 33

The decision to dissolve the Committee may be taken only by the General Assembly of the Committee, by a majority of votes cast by two consecutive ordinary General Assemblies, and shall be subject to ratification by the ICOMOS Board.

Article 34

In the event of dissolution of the Committee, its assets shall be transferred to ICOMOS, subject to the previous approval by the ICOMOS Board.

Resolved at the ICOMOS Norway General Assembly 19.05.2020.
Gisle